



# AGENDA REQUEST FORM

## THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA

<b>MEETING DATE</b>	2020-03-03 10:05 - School Board Operational Meeting
<b>AGENDA ITEM</b>	ITEMS
<b>CATEGORY</b>	EE. OFFICE OF STRATEGY & OPERATIONS
<b>DEPARTMENT</b>	Procurement & Warehousing Services

<b>Special Order Request</b>	
<input type="radio"/> Yes	<input checked="" type="radio"/> No

<b>ITEM No.:</b>
EE-11.

<b>Time</b>
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<b>Open Agenda</b>	
<input checked="" type="radio"/> Yes	<input type="radio"/> No

<b>TITLE:</b>
Recommendation to Approve Second Renewal and Additional Spending Authority - 16-052N – Caps, Gowns, and Announcements

<b>REQUESTED ACTION:</b>
Approve the recommendation of the Second Renewal, Second Amendment and Additional Spending Authority for the above RFP. Contract Term: July 27, 2016 through April 30,2021, 4 Years, 9 Months; User Department: Office of School Performance & Accountability; Awarded Amount: \$313,000; New Award Amount: \$396,000; Awarded Vendor(s): Chuck Puleri & Associates, Inc.; Jostens, Inc. Small/Minority/Women Business Enterprise Vendor(s): None.

<b>SUMMARY EXPLANATION AND BACKGROUND:</b>
This request is to approve the Second Renewal and Additional Spending Authority for Request for Proposal 16-052N - Caps, Gowns and Announcements with Chuck Puleri & Associates, Inc. and Jostens, Inc. that provides caps, gowns, announcements, and honor cords for graduating students throughout the District. These Agreements have been reviewed and approved as to form and legal content by the Office of the General Counsel.

<b>SCHOOL BOARD GOALS:</b>
<input checked="" type="radio"/> <b>Goal 1: High Quality Instruction</b> <input type="radio"/> <b>Goal 2: Safe &amp; Supportive Environment</b> <input type="radio"/> <b>Goal 3: Effective Communication</b>

<b>FINANCIAL IMPACT:</b>
The estimated financial impact to the District will be \$83,000. The contract award amount was for \$313,000. The request is to increase the spending authority by \$83,000, bringing the new contract value to \$396,000. The funding source will come from various schools and the Athletics & Student Activities department's operating budget. The financial impact amount represents an estimated contract value; however, the amount authorized will not exceed the estimated contract award amount.

<b>EXHIBITS: (List)</b>
(1) Executive Summary (2) Financial Analysis Worksheet (3) Agreements-2 (4) Renewal Letters-2 (5) Surveys-4

<b>BOARD ACTION:</b>
(For Official School Board Records Office Only)

<b>SOURCE OF ADDITIONAL INFORMATION:</b>	
Name: Todd LaPace	Phone: 754-321-3810
Name: Mary C. Coker	Phone: 754-321-0501

**THE SCHOOL BOARD OF BROWARD COUNTY, FLORIDA**  
**Senior Leader & Title**

Maurice L. Woods - Chief Strategy & Operations Officer

Signature

Approved In Open Board Meeting On: \_\_\_\_\_

By: \_\_\_\_\_

School Board Chair